

Qualification
Guide

Level 3

Diploma in Occupational
Therapy Support (QCF) - 601/3028/3





Contents

Introduction	3
Agored Cymru Qualifications	3
Qualification Information	3
Qualification overview	4
Entry requirements	5
Delivery Languages	5
Offering the Qualification	5
Progression opportunities	5
Embedding Education for Sustainable Development and Global Citizenship (ESDGC)	6
NOS and other Standards	6
Funding and Charges	6
Qualification Content	7
Structure and content	7
Recognition of Prior Learning (RPL)	10
Units	10
Quality Assurance Processes	11
Registration	11
Assessment	11
Internal Quality Assurance	11
External Quality Assurance	12
Reasonable Adjustments and Special Considerations	12
Retention of evidence	12
Standardisation	12
Certification	12



Introduction

Agored Cymru Qualifications

Agored Cymru is the Welsh awarding organisation specialising in meeting the distinct needs of learners, employers and communities.

We exist to create flexible learning opportunities and reward achievement to help people of every age and level achieve their full potential.

All our units and qualifications are credit based, and flexible enough to meet the needs of learners in any setting – from schools to FE and from offender learning to training in the workplace.

With over 20 years of experience of designing inclusive learning, our team of specialists provides support in developing an accessible and quality assured curriculum.

We are a charity and social enterprise: we work collaboratively with partners to maximise the impact of learning in meeting the diverse needs of communities and employers in Wales.

Because we work exclusively in Wales, we are ideally placed to respond to the demands of our learners and centres. Our qualifications are uniquely tailored to the needs and priorities of individuals, communities, employers and the aims of a modern Wales.

We are the Welsh awarding organisation, working for the benefit of Wales: our dedicated team of specialists is committed to promoting the Welsh language by encouraging assessment through the medium of Welsh.

We offer our recognised centres the opportunity to deliver effective lifelong learning, widen opportunity and enable progression within current education and training frameworks.

At all times, we are committed to providing a high quality, responsive service to all our centres and learners.

Agored Cymru Qualifications:

- are charged at certification, which means you only pay for units achieved by learners;
- are available through the medium of Welsh, including certification;
- enable accreditation of component units to recognise continuing professional development (CPD), where full qualifications are not required;
- meet the needs of learners in Wales by developing qualifications that respond directly to the Welsh agenda;
- provide a range of flexible and responsive provision, designed to help learners achieve their potential;
- are designed to suit the needs and priorities of individuals, communities, employers and the national aims of a modern Wales.



Qualification Information

Qualification Overview

This qualification is for support workers in healthcare and social care in Wales, providing occupational therapy support to individuals in hospital, community and domiciliary settings, under the direction of an occupational therapist.

It recognises roles currently undertaken by OT support workers working with individuals in the following services:

- Adult physical disability
- Older adult mental health
- Adult mental health
- Children and young people
- Learning disabilities
- Local authority.

To undertake this qualification, learners must be employed in roles where occupational therapy is either all or part of their work. This may be in local authority, NHS or independent provision and may include blended roles.

This qualification is approved by Skills for Health on the QCF, and in an apprenticeship framework. It is recognised by the College of Occupational Therapists and endorsed by the Care Council for Wales.

The qualification was developed because the Occupational Therapy Advisory Forum for Wales (OTAF) investigated the workforce and identified a need for better governance of practice in Wales through external quality assurance.

It is the first qualification in the UK to assess the professional knowledge and competences required by support workers in Occupational Therapy.

It is the preferred qualification for Wales, and the expectation from OTAF is that all OT support workers will have the opportunity to complete the qualification and/or to achieve elements of it for continuing professional development to support changes in practice over time.



Qualification Information

Entry Requirements

Learners must be:

- at least 18 years of age to achieve this qualification
- be employed in roles where occupational therapy is either all or part of their work. This may be in local authority, NHS or independent provision and may include blended roles
- have a good standard of general education to GCSE / O level / CQFW Level 2/ NVQ Level 2
- receive supervision from an Occupational Therapist, who can assess their progress.

Employers will set their own expectations about induction into an OT Support job role, some of which may provide evidence against this qualification through the recognition of prior learning.

Delivery Languages

This qualification is initially available in English and / or Welsh. If this qualification is required in other languages, please contact the Business Development team at Agored Cymru. BDTeam@agored.org.uk

Offering the Qualifications

This qualification is only available through Agored Cymru recognised centres. If you would like to find out more about either becoming a recognised centre or working in partnership with a recognised centre, please access the '[become a centre](#)' area of the website or contact a member of the Business Development team for more information.

Progression Opportunities

- learners achieving this qualification are qualified to practice in NHS Band 3 or equivalent positions
- the qualification has been developed to provide an entry point to Level 4 / Band 4 / assistant practitioner education and training
- it enables learners to apply for assistant practitioner posts in Wales.



Qualification Information

Embedding Education for Sustainable Development and Global Citizenship (ESDGC)

Agored Cymru is committed to the embedding of ESDGC within learning in Wales. ESDGC recognises that everyone's actions are interlinked: the decisions and lifestyles of learners impact on the lives of other people throughout the world.

By integrating ESDGC within the curriculum, Learning and Development practitioners can present impartial and practical views that allow learners to make informed choices. ESDGC is not an 'additional subject': it should be integrated into all areas of the curriculum wherever possible.

There are seven interconnected key themes that have been identified within ESDGC: further information can be found on the [Welsh Government](#) website.

Each unit includes suggestions for embedding the different ESDGC themes. Please note that this is for guidance only and is not intended to restrict the ways in which ESDGC can be incorporated.

NOS and other Standards

The qualification is mapped to

- National Occupational Standards (NOS)
- National Health Service Knowledge and Skills Framework (NHS KSF)
- Code of Practice for Social Care Workers.

Information about mapping is displayed in each unit of the qualification.

Funding and Charges

Current funding information is available at the Database of Approved Qualifications in Wales (DAQW). <http://www.daqw.org.uk>

The current cost of each Agored Cymru qualification depends on the number of credits it contains. A minimum charge of £5 applies to any award of 1 credit.

More information can be found on the charges section of the Agored Cymru website.

A discount may be available for organisations registering learners for the full qualification from the outset. For further information regarding discounted charges and incentives please contact a member of the Business Development team on BDTeam@agored.org.uk



Qualification Content

Structure and Content

Learners must achieve at least 65 credits to gain the qualification. To do this they must achieve all units from Mandatory Group A and at least 30 credits from Optional Group B.

The qualification consists of the following units:

Group A – Mandatory Units – 35 Credits

QCF Reference Number	Agored Cymru Unit Code	Unit Title	Level	Credit Value
J/601/1434	PT23CY119	Promote communication in health, social care or children's and young people's settings	3	3
Y/601/1437	PT23CY121	Promote equality and inclusion in health, social care or children's and young people's settings	3	2
Y/601/8145	PT13CY016	Promote person centred approaches in health and social care	3	6
F/601/8138	PT13CY017	Promote and implement health and safety in health and social care	3	6
J/601/9470	PT13CY018	Promote good practice in handling information in health and social care settings	3	2
L/501/6737	PL12CY019	The principles of Infection Prevention and Control	2	3
A/601/8574	PT12CY018	Principles of safeguarding and protection in health and social care	2	3
F/601/3442	PT12CY030	Introductory awareness of sensory loss	2	2
J/506/1174	PJ13CY040	Occupational Therapy Philosophy	3	4
L/506/1175	PJ12CY015	Understanding the Occupational Impact of Health Conditions	2	4



Qualification Content

Group B – Optional Units – Minimum 30 Credits

QCF Reference Number	Agored Cymru Unit Code	Unit Title	Level	Credit Value
A/506/1138	PJ13CY047	Using Occupational Therapy to Support Individuals with Long Term and Enduring Conditions	3	4
A/506/1155	PJ13CY039	Occupational Therapy Interventions with Individuals who have Dementia	3	6
D/506/1133	PJ12CY014	Understanding Falls	2	3
D/506/1150	PJ13CY051	School Focused Occupational Therapy Interventions	3	5
F/506/1156	PJ13CY038	Implementing Occupational Therapy Activities with Individuals Following a Stroke	3	7
H/506/1134	PJ12CY016	Understanding the use of Telecare	2	2
H/506/1148	PJ14CY007	Providing Occupational Therapy Equipment and Housing Adaptations	4	7
H/506/1151	PJ13CY050	Using Occupational Therapy Programmes to Support Children and Young People to Dress	3	6
J/506/1157	PJ13CY037	Occupational Therapy Environmental Assessments	3	6
J/506/1160	PJ13CY034	Implementing Occupational Therapy Programmes	3	9
K/506/1135	PJ13CY045	Using Active Support with Individuals with Learning Disabilities	3	5
K/506/1149	PJ13CY052	Supporting the Use and Provision of Wheelchairs	3	4
K/506/1152	PJ13CY049	Using Occupational Therapy Programmes to Support Children and Young People to Eat and Drink	3	6



Qualification Content

Group B – Optional Units – Minimum 30 Credits

QCF Reference Number	Agored Cymru Unit Code	Unit Title	Level	Credit Value
L/506/1158	PJ13CY036	Using an Enabling Approach with Meal and Drink Preparation	3	4
L/506/1161	PJ13CY033	Facilitating Occupational Therapy Groups	3	6
M/506/1153	PJ14CY006	Using Sensory Approaches within Occupational Therapy Programmes	4	6
R/506/1131	PJ13CY043	Supporting Individuals with Assistive Equipment	3	6
R/506/1159	PJ13CY035	Implementing Occupational Therapy Programmes in Self Maintenance	3	8
R/506/1162	PJ13CY032	Enabling Independence in Mobility and Transfers	3	4
T/506/1137	PJ13CY046	Using Digital Technology in Occupational Therapy	3	4
T/506/1140	PJ13CY048	Using Occupational Therapy with Individuals with Cognitive Impairment	3	6
T/506/1154	PJ13CY041	Using an Enabling Approach with Personal Care Activities	3	5
Y/506/1129	PJ13CY042	Using the Recovery Approach and Value Based Practice within Occupational Therapy	3	3
Y/506/1132	PJ13CY044	Understand how to Support the Development of Children and Young People with Occupational Therapy	3	6
Y/506/1163	PJ13CY031	Developing Community Partnerships to Facilitate Occupations	3	5



Qualification Content

Recognition of Prior Learning (RPL)

For this qualification, units can be recognised through RPL. All evidence for RPL must be internally and externally verified.

Centres must follow the **'Recognition of Prior Learning (RPL) Policy and Procedure'**.

Units

Agored Cymru Level 3 Diploma in Occupational Therapy Support (QCF) - 601/3028/3
<http://www.agored.org.uk/default.aspx?id=497&qualid=127254>



Quality Assurance Processes

Registration

Centres are required to register all learners within 40 working days of the start date of the course/learner as appropriate.

Assessment

Assessment and verification of this qualification must follow Skills for Health Assessment Principles.

Assessment materials and support are available from the Occupational Therapy Advisory Forum for Wales. For further information please contact

BDteam@agored.org.uk.

Centres design and deliver the assessment for this qualification and must adhere to Agored Cymru's quality assurance requirements.

Centres must ensure that the assessment is fit for purpose. The assessment must allow all learners to generate evidence to meet all assessment criteria and all learning outcomes see Guide to Assessment. Centres must use the prescribed assessment methods, where stated.

Assessors must:

- have current and/or relevant experience in assessing;
- have undertaken relevant training if new to assessing (see website for Agored Cymru Introduction to Assessment courses);
- have good knowledge and understanding of Agored Cymru assessment requirements.

Internal Verification

Centres are required to verify all assessments through their internal quality assurance processes – **[Guide to Internal Verification](#)**.

Internal quality assurers must:

- have current and/or relevant experience in assessing and internal verification;
- have undertaken relevant training if new to internal quality assurance (see website for Agored Cymru Introduction to Internal Verification courses);
- have good knowledge and understanding of Agored Cymru internal verification requirements.



Quality Assurance Processes

External Verification

This qualification is subject to external verification by Agored Cymru.

Reasonable Adjustments and Special Considerations

Centres must consult the **Reasonable Adjustments Policy** and **Special Consideration for Adjustments Policy** if learners require any adjustments to the assessment process.

Retention of Evidence

Current information on retention of evidence can be found at <http://www.agored.org.uk/getfile.aspx?fileid=357>

Standardisation

Current information on Agored Cymru standardisation workshops can be found on our website <http://www.agored.org.uk/default.aspx?id=517&group=2>

Certification

Centres receive certificates from Agored Cymru within 15 working days of the submission of a correctly completed recommendation for the award of credit (RAC) form.

Centres are required to distribute certificates to all learners promptly.



Agored Cymru Level 3 Diploma in Occupational Therapy Support (QCF) - 601/3028/3

Operational start date: 01-Apr-2014

Review date: 31-Dec-2016

North

3-4 Llys Onnen
Parc Menai
Bangor
Gwynedd
LL57 4DF
Tel: 01248 670011
Fax: 01248 670011

South

3 Purbeck House
Cardiff Business Park
Llanishen
Cardiff
CF14 5GJ
Tel: 02920 747866
Fax: 02920 741079

www.agored.org.uk

Cyfieithiad o'r ddogfen hon ar gael ar gais:
BDteam@agored.org.uk

Translation of this document on request:
BDteam@agored.org.uk